



HOTEL RESERVATION FORM

Deadline: 26 May 2009

Return this form to IIR Exhibitions Pte Ltd (The Organiser):

Tel: +65 6319 2668 Fax: +65 6319 2669

Email: palmexpo.operations@iirx.com.sg

26 May - 1 June 2009

● China International Exhibition Center, Beijing

Attention: TAN Lee Joo/Francisca ANG

1. Please type/ print the details of your company; otherwise, use your company stamp with address

Family Name	Given Name	Nationality
Company Name		
Address		
Country		
Tel (include country & area codes)		Fax (include country & area codes)
Mobile (for emergency)		Email Website

2. Please reserve for me the following room-nights (Check-in time: 3pm, Check-out time: 12noon)

Please Tick	Official Hotels	Per Room Per Night (Single/ Double Room)	In (date)	Out (date)	No. of rooms
<input type="checkbox"/>	Radisson SAS Hotel Beijing ★★★★★☆ (DELUXE) (2 minutes on foot to China International Exhibition Center) http://www.beijing.radissonsas.com	RMB1050+15% (1ABF)			
<input type="checkbox"/>	Crowne Plaza Sun Palace Beijing ★★★★★ (5 minutes by taxi to China International Exhibition Center) http://www.crowneplaza.com	RMB690+15% (1ABF)			
<input type="checkbox"/>	Yuyang Hotel ★★★★★ (8 minutes by taxi to China International Exhibition Center) http://www.yuyanghotel.com	RMB520+15% (1ABF)			
<input type="checkbox"/>	Novotel Beijing Sanyuan ★★★★★ (10 minutes on foot to China International Exhibition Center) http://www.accorhotels.com	RMB620+15% (1ABF)			
<input type="checkbox"/>	Beijing CTS Hotel ★★★★★ (10 minutes on foot to China International Exhibition Center) http://www.ctsplaza.com/	RMB620+15% (1ABF)			
<input type="checkbox"/>	Beijing Landmark Hotel ★★★★★ (8 minutes by taxi to China International Exhibition Center) http://www.beijinglandmark.com/	RMB550+15% (1ABF)			
<input type="checkbox"/>	Huadu Hotel ★★★★★ (8 minutes by taxi to China International Exhibition Center) http://www.huaduhotel.com.cn	RMB460/N (2ABF)			
<input type="checkbox"/>	ShiHua Hotel ★★★ (5 minutes on foot to China International Exhibition Center) http://bjshfd.pinsou.com	RMB388/N (2 CBF)			
<input type="checkbox"/>	Yuanfang Hotel ★★★ (8 minutes on foot to China International Exhibition Center) http://beijingyuanfang.hotel.sinotour.cn/	RMB370/N (2 CBF)			
<input type="checkbox"/>	Ibis Hotel ★★★ (10 minutes on foot to China International Exhibition Center) http://www.ibishotel.com	RMB288/N (2 CBF)			
<input type="checkbox"/>	Beijing GOTO Modern Hotel ★★★ (12 minutes on foot to China International Exhibition Center) http://www.gtxdjd.com	RMB280/N (2 CBF)			

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- The rate with /N represent 15% service charge is **INCLUSIVE**.
- Novotel Beijing Sanyuan, Ibis Hotel are both very near to Subway SanyuanQiao Station.
- All reservations may be considered guaranteed and will not be re-confirmed unless specifically requested
- Radisson SAS Hotel, CTS Plaza, Yuyang Hotel, Novotel Beijing Sanyuan, Huadu hotel, Yuanfang Hotel, Ibis Hotel, Beijing GOTO Modern Hotel will offer **free high speed internet** in all the guest rooms.
- Huadu hotel will offer **free return shuttle bus**.
- Special discounted room rates have been secured in the Hotels for exhibitors and visitors from BEIJING JIANIANHANG BUSINESS SERVICE CO LTD. If you reserve your room directly with the hotel or other ways, the hotel rates will be different and maybe higher than the special rates quoted above.

	Please Tick		Please Tick	
Occupancy	<input type="checkbox"/>	Single (1 person 1 bed)	<input type="checkbox"/>	Double (2 persons 1 bed)
	<input type="checkbox"/>	(1 person 2 beds)	<input type="checkbox"/>	(2 persons 2 beds)
Preference (subject to room availability)	<input type="checkbox"/>	Smoking Room	<input type="checkbox"/>	Non-Smoking Room

3. Flight Details

Arrival Time: _____ Arrival Flight Number: _____

Departure Time: _____ Departure Flight Number: _____

(All reservations must be guaranteed with one night's non-refundable deposit with a major credit card.)

4. To guarantee reservation by credit card, please indicate your Visa, Master, AMEX, or Diners Card number:

Card Company: _____ Card Number: _____

Expiry Date: _____ Card Holder's Name: _____

Date: _____ Signature: _____

5. Payment & Cancellations

- **Term of Payment:** please pay room charge by US Dollars, Chinese RMB or credit card to our company when check-in the hotel. Other expenses such as phone bill, laundry will be charged by the hotel accordingly.

- **Cancellations:** This is guaranteed booking, please include credit card details for reservation. Any cancellations should be informed at least two weeks in advance; Amendment should be informed 48 hours in advance. Cancellations or no shows that occur on the day of any of the proposed arrival will be charged one night room charge as penalty.

6. Read the following before completing the form

- Please quote the following code "Palm Expo 2009" to enjoy preferential rates.
- Complete travel packages can be arranged with our Official Travel & Accommodation Agent

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